

December 10, 2020
Workshop Meeting

Meeting called to order as advertised and held in accordance with the Open Public Meetings Act.
Members present: Sheppard, Miletta, Bowman.

Land sale offers received reviewed: Michael Powers presented an offer of \$2,000 for purchase of block 35 lot 44 which is contiguous to his home at 3049 Foley Ave. Committee agreed it was a good offer and would consider same at a proposed sale in March 2021. Offer received from Victoria Solomon for purchase of 6 lots, block 137 lots 1-6 in the amount of 5,000. The lots total 1.73 acres and are not adjacent to her existing property. The lots are located in a tract with no access, along with many other foreclosed properties. Committee agreed to no sale until such time additional foreclosures are completed and property (larger tract) may be considered for development. Last offer reviewed received from Urie Ridgeway for purchase of block 187 lot 2 which is landlocked, approximately 4 acres. Mr. Ridgeway made an offer of 4,000 and stated that he was confident that an agreement could be made for an easement with the adjacent property located in Fairfield Twp, owned by the Nanticoke Lenape Indians. Committee might entertain such an offer but prior to consideration for proposed sale, Mayor Sheppard would like to reach out to NJDEP who also has property adjacent to the lot to see if they have any interest and what they would consider a fair minimum bid. Further consideration will be given to proposed land sale.

Proposal received from Fralinger Engineering for Surveying/Inspection/Design and Contract Administration Services for Thompson Road reconstruction project reviewed. further consideration will be given upon preparation and adoption of 2021 Budget.

Quotes for purchase and installation of HVAC at Proposed Historical Society Building received from Millicent Davis, QPA/ KMD Business Consultants:

Lindsey & Sons Construction \$60,000.00 and Sieri Mechanical 26,250.00

Motioned Bowman, seconded Miletta, unanimous vote that award be made to Sieri Mechanical.

Draft resolution received from Joseph Derella, Cumberland County Commissioner Director, a resolution urging the NJDEP to permit farmer tagged vehicles access into municipal convenience centers reviewed. Further consideration for adoption will take place at the regular meeting of Dec. 14th.

Discussion held regarding South Jersey Regional Animal Shelters 2021 Agreement, proposed increase of 2,865.00 bringing annual total from 15,495.00 to 18,360.00. As of date 7 dogs, 32 cats have been delivered to the shelter. Mr. Bowman advised that the CDC is getting involved to assist in a resolution regarding shelter issues. At their recent meeting discussion was held with other local officials regarding the shelters lack of transparency. All townships and cities in the county feel that they are paying exorbitant fees for services. The shelter refuses to provide records regarding expenses etc. Mr. Bowman advised that Vinelands Mayor stated that they had found numerous cases where they were billed in duplicate for services. He stated that Vineland pays over 500,000 per year for shelter fees and would consider building a shelter in Vineland. Another meeting for mayors of all towns / cities in the County will be scheduled. Mr. Bowman stated that a united front will be formed, Issues will be addressed to County Commissioners with hopes that a county operated shelter or Interlocal Services with Vineland may be established. Mayor Sheppard stated that as of now, they have us over a barrel. Brief discussion held regarding option to extend contract for Animal Control Services.

Mr. Bowman recently attended a meeting of the joint municipal court and updated committee on court matters. With the current pandemic, court matters are being held virtual and may continue to do so from now on. Due to the pandemic and the effect it has had on many people's livelihood, there is no enforcement regarding payment of tickets and fines, which is having a negative effect on court revenues.

Year- end meeting will be held at 4:00 pm on December 30 the and reorganization at the regularly scheduled meeting on January 7th, 2021 motioned Bowman, seconded Miletta, unanimous vote.

Payment of approved vouchers authorized motioned Miletta, seconded Bowman, unanimous vote.

A quick review of expiring appointments was done with no major changes anticipated.

Proposals for water analysis requested but not received. Clerk will reach out to vendors and hopefully have them for Monday's meeting.

With no further business to discuss, meeting adjourned at 9:45 pm, motioned Bowman, seconded Miletta.

Ruth Dawson, Clerk

Monday December 14, 2020
Regular Monthly Meeting

Meeting called to order as advertised (via teleconference due to pandemic) and held in accordance with the Open Public Meetings Act. Public invited to attend via teleconference – Public notice advertised, posted on web-site and on front door of municipal building. Mayor Sheppard, Deputy Mayor Miletta and Clerk met live, Committeeman Bowman and Solicitor Seeley participated via teleconference.

Minutes of the November 5th and 9th meetings approved motioned Miletta, seconded Bowman, unanimous vote. Reports for the month of November accepted, motioned Bowman, seconded Miletta, unanimous vote.

Public auction held as advertised. William Holbrook participated by teleconference and was the lone/successful bidder for block 45 lot 11, bid in the amount of 1,000.00 accepted motioned Miletta, seconded Bowman. Also advertised for auction were various bundles of bamboo. A written offer of \$5.00 was received from Bob Morgan. Resident Joseph Tingle who also participated via teleconference offered 6.50 . Mayor Sheppard stated that was not an acceptable offer. There was a lot of labor involved in removing and bundling of bamboo. Mr. Tingle offered 50.00 for the entire lot, then changed his mind to 50.00 for half the lot. Again Mayor Sheppard reiterated that there was a lot of labor. Mr. Miletta asked him what should be a minimum. Mayor Sheppard stated 800.00 for the lot. Both Mr. Miletta and Mr. Bowman agreed. Bid rejected. Mr. Bowman stated that it should be offered again in the summer months.

Public hearing opened as advertised, Ordinance No. 2020-420, Adopting An Anti-Nepotism Policy. Receiving no comment, hearing closed and ordinance adopted motioned Bowman seconded Miletta unanimous vote.

A second public hearing was held, Ordinance No. 2020-421, Amending 2020 Salary ordinance No. 2020-417. Again, receiving no public input, hearing closed and the ordinance was adopted motioned Miletta, seconded Bowman, unanimous vote.

Resolution 2020-57, Authorizing necessary budget transfers approved, motioned Bowman, seconded Miletta, unanimous vote.

Resolution 2020-58, Urging the NJDEP to permit farm tagged vehicles to dispose of household waste at municipal convenience centers approved, motioned Miletta, seconded Bowman, unanimous vote.

Award made for demo of 135 Maple Avenue to Arbrisco Enterprises, low quote received at the November 5th meeting, in the amount of \$14,300.00, motioned Bowman, seconded Miletta, unanimous vote.

Payment of additional approved vouchers authorized motioned Miletta, seconded Bowman, unanimous vote.

The following quotes received from Millicent Davis, QPA, KMD Business Consultants for the Historical Society/Ag Museum project and concrete for Public Works addition reviewed and action taken as follows:

Concrete and sidewalks, Historical Society: Lindsay & Sons Construction 54,500.00
Systems Electric LLC 19,884.50 Award made to Systems Electric, Resolution 2020-59 motioned Miletta, seconded Bowman, unanimous vote.

Concrete, Public Works Addition : Lone quote, Systems Electric, LLC 37,670.50 Awarded motioned Miletta, seconded Bowman, unanimous vote, Resolution 2020-60.

Electrical work, Historical Society: Lindsay & Sons 60,000.00, Systems Electric LLC \$55,509.60/43,522.80 ALT and Steven Walsh Electrical 60,000.00/ 50,000 ALT. Award made to Systems Electric LLC in the amount of 43,522.80 motioned Bowman, seconded Miletta, unanimous vote, Resolution 2020-61.

Quotes received for the collection and laboratory analysis of drinking water (coliform & nitrate) at four municipal locations received and reviewed:
South Jersey Water Test - 1391.50 Annual Vineland Environmental Laboratories LLC- 1,600.00 Annual Award made to South Jersey Water Test, LLC, motioned Bowman, seconded Miletta, unanimous vote.

Mayor Sheppard advised that anticipated delivery date for Historical Society building materials is January 15th. Windows will be delayed. Committeeman Bowman stated that he heard on the news that the cost of construction material for the average house just jumped up 8,000 due to increase in lumber. Clerk reminded committee that Deputy Mayor Miletta predicted increase a few months back.

Floor opened for public comment. Receiving none floor closed.

Mayor Sheppard stated that discussion was held at the workshop meeting regarding current animal control services being extended into 2021. Stephen Serwatka of Animal Control of South Jersey is agreeable, and Mayor Sheppard stated that all are satisfied with services, Township should take him up on the option to extend. Motioned Mr. Bowman, seconded Mr. Miletta, unanimous vote that current contract with Animal Control Services of South Jersey be extended into 2021. Mayor Sheppard also stated that we would need to move on shelter contract. Mr. Bowman advised that letters went out to all the mayors regarding meeting to address shelter issues. Mr. Miletta stated that it would take 3-5 years to build. Committee agreed action will follow to award to SJ Regional Animal Shelter, only option available at this time.

With no further business to discuss, meeting adjourned at 8:10 pm, motioned Miletta, seconded Bowman.

Ruth Dawson, Clerk

December 30, 2020
Special/End of Year Meeting

Meeting called to order at 4:00 PM (telephonically due to current health crisis) as advertised and held in accordance with the Open Public Meetings Act. Instructions for public participation posted on website and municipal building doors Members present: Sheppard, Miletta, Bowman.

Following the pledge of allegiance, committee approved Resolution 2020-62, Authorizing refund of 2020 tax overpayments, as motioned by Bowman, seconded Miletta, unanimous vote.

Necessary 2020 Budget transfers approved, motioned Miletta, seconded Bowman, unanimous vote, Resolution 2020-63.

Resolution 2020-64, Authorizing the Tax Collector to cancel taxes on properties donated to the Township approved, motioned Bowman, seconded Miletta, unanimous vote.

Following a brief discussion regarding Animal Shelter Services, award made to South Jersey Regional Animal Shelter for the year 2021, motioned Bowman, Seconded Miletta, unanimous vote. Mr. Bowman advised that the CDC is moving forward with meetings between the Townships and cities in the county to provide an alternative, either a county wide shelter or interlocal with Vineland being the host city. Mr. Miletta stated that it would take a minimum of a year to build a new facility. All agreed there is no other option at this time.

Payment of approved vouchers authorized, motioned Miletta, seconded Bowman, unanimous vote.

Proposals received for Landfill monitoring well testing reviewed:
Eurofins QC 9,488.00 ALS Global 7,379.00 Vineland Environmental- no Quote received
Well testing will be performed by ALS Global, low quote, motioned Miletta, seconded Bowman, unanimous vote.

Discussion held regarding State Planning Commission Center designation. The Township previously (March 2019) opted to let it expire in June of 2020 as the State Planning Commission was inactive at that time and the Committee did not see a benefit to renewing. Mayor Sheppard recently received correspondence advising that due to the current State of Emergency due to pandemic, the designation has again been extended. The letter also states that the Planning Commission will assist municipalities pursuing plan endorsement. Mr. Bowman advised that Tony Stanzione, Executive Director CDC prepared the first plan. Mayor Sheppard stated that it might be a good idea to meet with our area planner, Meghan Wren as it might be a benefit to renew the centers designation in regard to future grants for improvements such as sewer. Clerk will contact Ms. Wren. Mayor Sheppard also question requirement to implement a new Stormwater Control Ordinance. Clerk advised that Planning Board Secretary advised that Board Solicitor is aware and moving forward with it.

Mr. Miletta questioned delay with Public Works resolving flooding issue on North Ave. Clerk advised that stone/rip rap had been purchased for the project. Mr. Bowman will talk to Supervisor to follow up and also with tree removal on Thompson/Monroe connector street.

With no further business to discuss, meeting adjourned at 5:15 PM, motioned Miletta, seconded Bowman.

Ruth Dawson, Clerk

