

Meeting called to order at 7:30 pm as advertised and held in accordance with the Open Public Meetings Act. Members present: Bowman, Sheppard, Miletta

Carmela Walder and Judy Butler, Lawrence Township Historical Society, appeared before the Committee to request financial assistance with work that needs to be done on their building. The roof has been leaking and needs to be replaced. They produced three quotes for same: Seashore Construction Corp. \$7,250.00, Premium Renovations Inc. \$7,447.00 and Fishers Roofing \$10,400.00. The building also needs to be painted. Committee advised that as funds were not budgeted for these repairs, they would have to wait for year end to determine if funds could be transferred. Mr. Miletta also suggested that they consider getting quotes for a metal roof. Further consideration will be given in November.

George Ripper, Supervisor of Public Works was present and advised that he verbally requested proposals for grinding of brush and limbs at Convenience Center, but two of the three vendors had not submitted them, Clerk will mail out same and hopefully have them for October meeting. Mr. Ripper also advised that they (Public Works) have been cleaning up at Cedar Lake Dam. Update on Public Works Building: hot water heater will be hooked up and final inspections scheduled. Waiting for water test results for occupancy permit. Hopefully will be moving in within the next few weeks.

Proposal for freezer monitoring system received from Protective Services Group reviewed: purchase and installation of equipment 250.00, monitoring 36.00 per month with a three year contract. Mr. Sheppard suggested looking into a stand-alone system to avoid the monthly monitoring fees. Committee will research to see what's available.

Clerk produced a map provided by Eldin Polhamus, President of Tri-County Sportsmen Motorcycle Club Inc., indicating area to be traveled for the 2018 Tri-County National Sportsmen Dual Sport Hammer Run, which begins in Port Elizabeth. Mr. Miletta advised that the event has been taking place for years, although they never requested permission. Mr. Sheppard suggested that they not need permission, no action taken.

Request received from the MLP School to use the fire house as a evacuation/reunification location in the event of emergency reviewed. Request will be forward to Fire Chief.

Discussion held regarding NJDOT Municipal Aid projects. For 2018, award received for North Avenue. Engineer Steven Nardelli advised clerk that the grant would not cover inspection fees. He also suggested waiting for spring to receive bids due to current cost of asphalt. Committee agreed. It was determined that 2019 applications would be for Lummistown Road Section III and Monroe Avenue. Resolution for same will be considered at the regular meeting.

Clerk advised that extension was granted regarding fire inspection violations, being installation of fire rated doors and related hardware, extended compliance date October 1st. Clerk had requested extension into next budget year due to expense involved. State Fire Inspector will consider additional extension when he returns in October.

Correspondence received from Marie Pinelli, assessed owner of block 14 lot 5, who desires to donate her lot to the Township. She included the required 600.00 fee. Committee accepted donation motioned Miletta, seconded Sheppard, unanimous vote. Solicitor Seeley will order title search and start the process.

Bid award made by Cumberland County Cooperative Contract Purchasing System for purchase and delivery of hot mix asphalt and cold patch reviewed. Further consideration will be given at the regular monthly meeting.

Payment of approved vouchers authorized motioned Miletta, seconded Sheppard, unanimous vote.

Work order for street light request received from Atlantic City Electric for fixtures to be installed at the intersection of Main/Sawmill and Jones Island/New Rd reviewed. Quote for Main Street fixture, \$841.02. The second fixture, Jones Island/New Road cannot be installed as "poles are too short and (the Electric Co.) does not have clearance for communication". Motioned Sheppard, seconded Miletta, unanimous vote that Main Street fixture be installed.

Brief discussion held regarding \$15,000 balance in Capital ordinance for purchase of Fire Pumper Truck. Mr. Sheppard suggested it be re-appropriated to Public Works Building. Clerk will contact CFO regarding same. Further consideration may be given.

With no further business to discuss, meeting adjourned at 9:05 pm, motioned Miletta, seconded Sheppard.

Ruth Dawson, Clerk

Monday September 10, 2018
Regular Monthly Meeting

Meeting called to order as advertised and held in accordance with the Open Public meetings Act. Members present: Bowman, Sheppard, Miletta.

Minutes of the August 9th and 13th meetings approved, motioned Miletta, seconded Sheppard, unanimous vote. Reports for the month of August accepted, motioned Sheppard, seconded Miletta, unanimous vote.

Land sale conducted as advertised with the following results:

Block 18 Lot 6 John Delvacario	\$1,000.00	Block 18 Lot 8 John Delvacario	\$2,000.00
Block 153 Lot 6 Victoria Solomon	\$1,000.00	Block 153 Lot 7 Victoria Solomon	\$2000.00

Bids accepted, motioned Sheppard, seconded Miletta, unanimous vote.

Resolution 2018-48, Authorize Assignment of Tax Sale Certificate # 17-00117 to Willie Mae Kent tabled motioned Sheppard, seconded Miletta, unanimous vote as the certificate was redeemed.

Resolution 2018-49, Authorization for the Tax Collector to apply 2018 tax overpayments to 2019 approved, motioned Miletta, seconded Bowman, Miletta: yes, Bowman: yes, Sheppard: abstained.

Resolution 2018-50, Authorization to participate in the Cumberland County Cooperative Contract Purchasing System for the Supply & Delivery of VOC-Compliant High Performance Cold Patch, to Richard E. Pierson Materials Corp - \$98.96/Ton approved, motioned Sheppard, seconded Miletta, unanimous vote.

Authorization to submit 2019 NJDOT Municipal Aid Grant Applications approved, motioned Miletta, seconded Sheppard, unanimous vote:

Resolution 2018-51 Lummistown Road Section II Resolution 2018-52 Monroe Avenue

Purchase and delivery of a 900 Gallon Grease Interceptor Tank from Paul J Gillespie Inc. in the amount of \$1,250.00 authorized, motioned Miletta, seconded Sheppard, unanimous vote.

Homan Contracting Inc. Authorized to Install Grease Interceptor Tank at Public Works Facility at a cost of \$1,800.00, motioned Miletta, seconded Sheppard, unanimous vote.

Payment of additional approved vouchers authorized, motioned Miletta, seconded Sheppard, unanimous vote.

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Discussion held regarding addition to new Public Works Facility. Mr. Sheppard instructed Clerk to contact CFO in regard to preparation of Bond Ordinance to complete the project and to also include improvements to Municipal Building. \$75,000 for purchase and construction of building, electric work, doors and concrete floor, and \$25,000 for installation of fire rated doors, construction of new front steps and sidewalk for Municipal Building for a total of \$100,000. Further consideration may be given at the October 4th meeting. Now that Public Works will soon be moving into the new building Mr. Miletta suggested that committee consider selling old Public Works Building once the addition is complete.

Mayor Bowman made reference to issues with high grass and lack of maintenance on properties along Main Street. Many of them are rentals. Mayor Bowman would like to have an Ordinance drafted that would allow the Township to hire an outside contractor to mow / clean up properties then place a lien against the property for the cost. Mr. Miletta expressed concerns that the Township would have to pay for the work up front and wait for property owner to pay up. Further discussion will take place at the next workshop meeting.

Brief discussion held regarding repairs to Historical Society Building. Members are seeking financial assistance from the Township for a new roof and exterior painting, which committee is hoping to find and transfer at year end. Mr. Miletta suggested that the Township pay ½ and Historical Society pay ½. Mr. Miletta also stated that it might be a better idea to add on to the Senior Center (pole barn construction) and relocate the Historical Society as opposed to spending money on their current building. Both Mr. Sheppard and Mayor Bowman agreed, as this was discussed many years ago. Further consideration will be given to repairs.

Floor opened for public comment. Receiving none, meeting was adjourned at 8:20 pm, motioned Miletta, seconded Sheppard.

Ruth Dawson, Clerk