

Thursday November 9, 2017  
Workshop Meeting

Meeting called to order at 7:30 pm as advertised, and held in accordance with the Open Public Meetings Act. Members present: Miletta, Bowman, Sheppard.

Clive and Onita Thompson, 24 Canhouse Road appeared before the committee to request an installment plan to redeem a tax sale certificate on block 197 lot 51. The Thompsons were advised of terms of the agreement. Further consideration will be given at the regular meeting.

Ronald Sutton, Animal Control Officer / Commercial Township Mayor met with the committee to discuss issues with animal shelter services, and the Cumberland County SPCA. New State mandates are causing a hardship for shelters, requirements including, but not limited to having a full time Veterinarian on staff and air conditioned kennels. Mr. Sutton advised that he is forced to close his shelter, R.S. Animal Shelter who currently services the Township. The Cumberland County SPCA recently announced that they too would be closing their shelter effective January 1<sup>st</sup>. The Cumberland Development Corp. recently called a meeting for all mayors in the County to discuss, as the SPCA currently provides shelter services for many of the municipalities. A draft budget was presented at that meeting, including a Proforma Share of Municipal Contribution. Lawrence Township's contribution is proposed at \$11,681.00 which is \$3,581.00 over current budget/ contract for shelter services. Mr. Sutton stated that including Salem County municipalities that he currently services should reduce the proposed municipal contributions. Mr. Bowman stated that if the municipalities have to fund the SPCA, they should have a say in their budget. He also advised that the townships would have to make a commitment even if for a short period of time to keep the shelter open, until some type of inter-local agreement could be agreed upon. All municipalities are mandated by State Law to provide shelter services. A motion was made by Mr. Sheppard, seconded by Mr. Bowman, approved unanimous vote, to commit municipal contribution to SPCA with further action to follow with inter-local agreement once it is established. Mr. Sutton's contract for animal control services was extended one year at the current contract price of \$1,050.00 per month, motioned Sheppard, seconded Bowman, unanimous vote.

Jason Ripper, President of Recreation along with Kevin Young and Jayson Peterson, Myron L. Powell Elementary School appeared to discuss instituting a flag football league. Currently recreation program is baseball only. The school has approved a flag football team, but it is limited to elementary school students. Mr. Young and Mr. Peterson requests use of recreation complex field for teams, ages 8-17. They will facilitate the program with volunteer referees. Number of participants will be based on the number of volunteer coaches and referees. They have all necessary equipment and uniforms and will provide maintenance of fields. They are requesting use of fields only, and that the Township provide necessary insurance. Mr. Ripper stated that the flag football program would be a great addition, and he welcomes the program. Committee commended Mr. Young and Mr. Peterson for their dedication, and instructed clerk to get quote for insurance. Further consideration to approve the program will be given upon receipt of quotation for additional insurance coverage.

Discussion held regarding Public Works Garage project. Proposal received from Stephen Nardelli, Fralinger Engineering for Field Testing, Design and Plan preparation of New Onsite Sewage Disposal System for Public Works Garage reviewed. Committee accepted the proposal, approved, motioned Bowman, seconded Sheppard, unanimous vote, lump sum fee of \$2,400.00. Also reviewed was interior architectural plans prepared by Barreiro Architecture, LLC. Committee pleased with the drawings, and instructed clerk to notify Ms. Barreiro and order sealed prints.

Copy of Mutual Aid Agreement received from Edward Conrow, Director, Cumberland County Office of Emergency Management reviewed. Committee had no questions or concerns with agreement which will be further considered at the regular meeting.

Correspondence received from Maurice River Mayor Patricia Gross, requesting contribution for Memorial Sign in memory of Trooper Williams, who died in the line of duty reviewed. Legislation was

recently passed designating a section of Route 55 in his memory. Cost of signs is \$3,500.00, one each for both north and south bond lanes. Mr. Sheppard suggested the township donate \$500.00. Motioned Bowman, seconded Sheppard unanimous roll call vote that a \$500.00 contribution be made.

Resident Darrin Huff, 3008 George Avenue request for street light installation in front of his home considered. Mayor Miletta will do ride by to determine the need.

Brief discussion held regarding EMS missing pagers. EMS Chief Scarlato previously advised that a few volunteers have left the squad and failed to return pagers. It was decided in the past that it was not cost effective to have Township Solicitor pursue. Chief Scarlato has decided that he or an Officer would sign complaint and follow through if necessary with court action to have the pagers returned. Committee was agreeable.

Payment of approved vouchers authorized, motioned Sheppard, seconded Bowman, unanimous vote.

Meeting closed for executive session to discuss matters of personnel at 9:15 pm, motioned Bowman, seconded Sheppard.

#### Executive Session

Executive session closed and the regular meeting reopened at 9:50 pm. With no further business to discuss, meeting adjourned motioned Sheppard, seconded Bowman.

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Ruth Dawson, Clerk

Monday, November 13, 2017  
Regular Meeting

Meeting called to order as advertised, and held in accordance with the Open Public Meetings Act. Members present: Sheppard, Bowman, Miletta.

Following the flag salute, minutes of the October 5<sup>th</sup> and 23<sup>rd</sup> meetings approved, motioned Bowman, seconded Sheppard, unanimous vote. Reports for the month of October accepted, motioned Sheppard, seconded Bowman, unanimous vote.

Mutual Aid Agreement, between the Township of Lawrence and the Cumberland County Office of Emergency Management approved, motioned Bowman, seconded Sheppard, unanimous vote.

Change order #1, Reconstruction of Lexington Avenue, contract increased by \$23,788.68 due to as built quantities now known, approved, motioned Sheppard, seconded Bowman.

Resolution 2017-61, Authorizing Discharge of Mortgage (Housing Rehab Grant), Block 241 Lot 24 approved, motioned Bowman, seconded Sheppard, unanimous vote.

Resolution 2017-62, Confirming Land Sale, Block 37 Lot 17, to Dawn Cossaboon approved, motioned Sheppard, seconded Bowman, unanimous vote.

Resolution 2017-63, Authorize Installment Plan, Block 197 Lot 51 approved, motioned Sheppard, seconded Bowman, unanimous vote.

Bid award received from the County, Cumberland County Cooperative Purchasing System, for the Purchase and Delivery of Rock Salt reviewed:

Continued

Chemical Equipment Labs of DE, Inc.

White, Pinkish or Light Grayish Tint Only \$53.39/Ton White, Pinkish, Light Gray or Beige \$51.99/Ton  
Township will participate, motioned Bowman, seconded Sheppard, unanimous vote.

Payment of additional approved vouchers authorized, motioned Sheppard, seconded Bowman,  
unanimous vote.

Bids received November 9<sup>th</sup> for Reconstruction of new Road, results reviewed:  
Arawak Paving Co., Inc. \$148,200.00 South State Inc. \$144,215.50 Asphalt Paving Corp. \$190,319.92  
Clerk certified funds available in the amount of \$200,000.00, NJDOT grant award. Award made to low  
bidder, South State Inc., as recommended by Engineer Stephen Nardelli, motioned Bowman, seconded  
Sheppard, unanimous vote.

Committee Comments:

Mayor Miletta stated that the road (553) is sinking by dam, and asphalt appears to be cracking. He  
will check it out and let Mr. Bowman know, who will notify John Knoop, County Engineer.

Mr. Sheppard has given second thought to EMS Chief filing court complaints to retrieve pagers from  
past EMS members, as discussed at the workshop meeting. He is against threatening volunteers that  
may have given years of dedicated service. Following discussion it was determined that the Clerk should  
obtain a list to see who has pagers, their years of service and committee will review and determine what  
course of action to take.

Mayor Miletta opened the floor for public comments. Resident Lester Woody requested that Public  
Works run grader down New Road. Mr. Sheppard stated that the road is like a washboard. As the  
construction date is unknown at this time, Mayor Miletta will instruct Public Works to grade the road,  
which may have been delayed as the grader has been out of service. With no other comments, floor  
closed.

Meeting closed for executive session at 7:58 pm, for matters of personnel (interview applicants for  
Senior Center Activities Director position) with possible action to follow, motioned Bowman, Seconded  
Sheppard.

Executive session closed and the regular meeting reopened at 9:25 pm motioned Bowman, seconded  
Sheppard.

Nancy Pizzo appointed to fill the position of Senior Center Activities Director, effective December 1<sup>st</sup>,  
motioned Bowman, seconded Sheppard, unanimous vote.

With no further business to discuss, meeting adjourned at 9:28, motioned Bowman, seconded  
Sheppard.

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Ruth Dawson, Clerk

