

Meeting called to order as advertised and held in accordance with the Open Public Meetings Act.  
Members present: Sheppard, Bowman, Miletta.

Land sale offer received from Dawn Cossaboon reviewed. Ms. Cossaboon made an offer of \$4,000.00 for the purchase of block 37 lot 17 which is adjacent to her lots 15 and 16. She also expressed an interest in lot 18 for an additional \$1.00. Committee agreed on minimum of \$4,000.00 per ¼ acre lot. Resolution to authorize sale will be prepared for further consideration at the regular meeting on September 11<sup>th</sup>. Mr. Sheppard suggested that buildable lots be included in proposed sale.

Quotes for purchase and installation of overhead doors reviewed:

	Purchase & Installation of (4) doors	Options (3" track & Remotes)	
South Jersey Overhead Door	11,680.00	4,760.00	16,440.00
Elmer Door Company	11,998.00	4,564.00	16,562.00

South Jersey quoted Clopay Make/Model doors, Elmer quoted Haas which committee agreed is a better quality. Mr. Sheppard questioned Solicitor Seeley if Township could award higher quote due to better quality. Solicitor Seeley replied absolutely, Haas model doors, with upgraded track and remotes will be purchased and installed by Elmer Door, motioned Bowman, seconded Sheppard, unanimous rollcall vote.

Quotes received for generator maintenance reviewed:

	Senior Center	Fire House	Total
Reliable Power Plus	550.00	575.00	1,125.00
Genserve	600.00	725.00	1,325.00
Ransome			1,838.00

Reliable Power Plus quote awarded, motioned Sheppard, seconded Bowman, unanimous vote.

Correspondence received from Re-Imagine Real Estate & AC Power regarding interest in purchasing closed landfill reviewed. Mr. Sheppard stated that they would not be interested in Lawrence's as it's too small. Solicitor Seeley added that the letter was sent to numerous municipalities to gather interest. Committee expressed no interest in replying.

Request received from Neil Semmel, Piranha Sports, to conduct 2018 triathlon on May 5<sup>th</sup> and 6<sup>th</sup> on Township Roads, Cedarville Lake, and set up camp at the Recreation Complex, as they have in the past. Mr. Semmel also advised that he was retiring from race directing, and a new owner, Greg Hawkins will be taking over. He stated that Mr. Hawkins has 15+ year's experience in professional race management. Mr. Sheppard instructed clerk to request references from Mr. Hawkins prior to Committee considering approval. Mayor Miletta suggested that committee meet face to face with Mr. Hawkins. Further consideration will be given upon receipt and review of references.

Brief discussion held regarding Recreation and non-profit status. Clerk provided the following information which was gathered as requested by the committee: Fairfield, Commercial and Maurice River Townships all have non-profit recreation organizations and Hopewell, Deerfield and Downe Townships all have recreation committees governed by the Townships. Mr. Sheppard instructed clerk to gather additional information such as who gives approval for use property and what records are supplied to the Township Committee.

Brief discussion held concerning installation of ice breaks on EMS roof. Mayor Miletta stated that winter is quickly approaching and action needs to be taken. Mr. Sheppard suggested that an overhand be constructed over the doorway entrance for protection.

Payment of approved vouchers authorized, motioned Bowman, seconded Sheppard, unanimous vote.

Clerk advised that DEP, Division of Property Management and Construction will be holding a pre-bid meeting for contractors regarding Bay Point demolitions on September 18<sup>th</sup> in the courtroom. Tentative

bid schedule: Bids received October 17<sup>th</sup>, Award October 30<sup>th</sup>. Demo beginning October 31 and ending April 13<sup>th</sup>. Standard working hours are 8am-4:30 pm Monday – Friday. Due to working with tides, DEP has requested committee consider extending hours. Mr. Sheppard stated that he was fine with 24-7 if necessary. Mayor Miletta and Mr. Bowman agreed. Clerk will relay the information.

Quote received from Babbit Manufacturing Co., for gutters and downspouts for Public Works Garage in the amount of 1,200.00 reviewed. Motioned Bowman, seconded Sheppard unanimous vote that work be approved and charged to Public Works budget.

With no further business to discuss, meeting adjourned at 9:10 pm.

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Ruth Dawson, Clerk

Monday September 11, 2017  
Regular Monthly Meeting

Meeting called to order as advertised and held in accordance with the Open Public Meetings Act. Members present: Miletta, Bowman, Sheppard.

Following the flag salute minutes of the August 10<sup>th</sup> and 14<sup>th</sup> meetings were approved, motioned Bowman, seconded Sheppard unanimous vote. Reports for the month of August were accepted, motioned Sheppard, seconded Bowman, unanimous vote.

Resolution 2017-54, Authorization for the Tax Collector to apply 2017 tax overpayments approved, motioned Bowman, seconded Sheppard, unanimous vote.

Resolution 2017-55, Authorize sale of surplus property, land sale to be held October 5<sup>th</sup> approved, motioned Sheppard, seconded Bowman, unanimous vote.

Resolution 2017-56, Establishing procedure for monitoring tax exemptions and abatements granted, and designating the Tax Assessor as official to do so, approved, motioned Bowman, seconded Sheppard, unanimous vote.

Discussion held regarding CY 2017/SFY 2018 completed Best Practices Inventory. Clerk previously provided copies to committeemen to allow time to review. Clerk explained to the public that the Township earns points based on answers provided on the questionnaire which determines the amount of State Aid to be received. A few questions change each year and new policies and/or procedures are implemented to be in compliance. Committeeman Sheppard questioned employee contributions for health benefits. Clerk advised that there are two formulas used to calculate cost based on salary and premium, and the higher of the two is the amount required to contribute. Committee was satisfied with the inventory and it was accepted, motioned Sheppard, seconded Bowman, unanimous vote.

Payment of additional approved vouchers authorized motioned Bowman, seconded Miletta, unanimous vote.

Committee comments:

Mr. Sheppard questioned if gutters and overhead doors for Public Works Garage had been ordered. Clerk advised that purchase orders were issued Friday morning. Public Works Supervisor George Ripper was present and advised that the gutters and downspouts would be installed in 1-1 ½ weeks and would be the same color as the roof. Mr. Sheppard said that he was told 6 weeks for the doors, and also that drains have been installed for handicap assessable restroom.

Clerk stated that she spoke to Engineer about NJDOT applications and Mr. Nardelli advised that if

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North Avenue was granted, it is unlikely that it would be sufficient to do the entire road. Mayor Miletta stated that it would most likely have to be done in two sections, from Main St. to Railroad, then Railroad to Lummistown. Mr. Sheppard instructed clerk to have engineer include in his estimate a design to level approach on both sides of the track. All agreed the hump in the road is bad.

Floor opened for public comment. Resident Debbie Sowers was present to complain about Convenience Center. She questioned why attendant does not assist seniors who have difficulty getting their trash into container. She also stated that she has witnessed the attendant screaming at people if they dispose of items in the wrong containers. Public Works Supervisor George Ripper advised that it is not the attendant's job to help people dispose of their trash, but to monitor that items are placed in the proper containers and to keep the area clean. He also stated that the assistant attendant knocks herself out helping people. All agreed to that statement. Mayor Miletta advised that the Township could be fined for non-acceptable items. Mr. Ripper also advised that a new compactor was just installed and all trash has to go over the top which is chest high on him. Mr. Bowman stated that could be a problem for seniors lifting it over at that height. Mr. Bowman questioned why the door could not be opened to make it easier. Mr. Ripper advised that the new design is based on OSHA regulations, and Mayor Miletta stated that due to OSHA regs, the door is to be closed at all times. Mr. Ripper stated that the Township does try to accommodate the residents. Mayor Miletta stated yes, that is why we have evening hours at the Convenience Center. Mr. Ripper said that he would do his best to have employees assist the elderly.

Mayor Miletta asked Lester Woody, who was present if he had any comments. Mr. Woody stated no, all was good and the employees at the Convenience Center do a good job.

With no further public input received, the floor was closed, and the meeting adjourned at 8:05 pm, motioned Bowman, seconded Sheppard.

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Ruth Dawson, Clerk