

Thursday December 5, 2013
Workshop Meeting

Monthly workshop meeting of the Township of Lawrence was called to order as advertised and held in accordance with the Open Public Meetings Act. Committee reviewed applications and interviewed various (four) applicants, which were all found to be highly qualified, for the position of Certified Tax Assessor. Following interviews, Lisa Perella was appointed to fill the position, motioned Sheppard, seconded Miletta unanimous vote commencing January 1, 2014 at an annual salary of 15,000.00

Resume received from Mary Jane Lake for CFO position reviewed. Mr. Sheppard previously worked with Ms. Lake in Hopewell Township and found her to be knowledgeable and recommended her for the position. The position was advertised but no other resumes received. Ms. Lake was appointed. effective January 1, 2014 at a salary of 5,000.00 motioned Bowman, seconded Miletta unanimous vote.

Animal Control and Shelter Service Contracts for 2014 renewed: Ronald Sutton, \$1,050.00 per month, and RS Animal Shelter, \$675.00 per month, motioned Miletta, seconded Sheppard, unanimous vote.

Proposal received from Colson & Gosweiler for Accident/Sickness for Volunteer EMS members reviewed. Quoted premium: \$672.00 Annual one yr, \$625.00 Annual three yr. Motioned Sheppard, seconded Miletta, unanimous vote that insurance be purchased at the three year annual premium of \$625.00,

Brief discussion held regarding Bridgeton Area Chamber of Commerce membership form received from Tony Stanzione, Cumberland Dev. Corp. Mayor Bowman will suggest that Municipal members of the Cumberland Development Corp include BACC membership as suggested by Mr. Sheppard.

CPWM Michael Days request to have Cumberland Tree Service shape/trim and remove lights from community Christmas tree at point, anticipated 3-4 hour job at 300.00 per hour approved.

Payment of approved vouchers authorized motioned Miletta, seconded Sheppard, unanimous vote.

End of year meeting scheduled for Monday December 30th at 5:00 pm, Reorganization at noon on January 1st, motioned Sheppard, seconded Miletta unanimous vote.

Discussion held regarding long term financing of Bond Anticipation Notes. Mr. Sheppard has conversed with Scott Andersen, Farm credit East. Proposed: \$800,000 at 5.50% (with anticipated discount) for 15 years, to be secured by a mortgage on Fire House and anticipated cell tower revenues. Authorization for CFO Delp, Auditor Caltabiano and Mr. Andersen to begin preparation of documents given, motioned

Sheppard, seconded Miletta unanimous vote. Committee is hopeful that settlement will occur no later than early February.

Information received from Atlantic Prevention Resources pertaining to “Smoke Free” public property reviewed. Local Recreation Committee previously reviewed and expressed an interest. Committee agreed that Recreation Complex should be Smoke Free. Ordinance will be drafted for further consideration at the December 9th meeting.

Brief discussion held regarding Professional Service Contracts for 2014. Mr. Sheppard requested that Chuck Fralinger, Fralinger Engineering be invited to the regular meeting to discuss fees and answer questions regarding billing for tax map maintenance. Both Mayor Bowman and Mr. Miletta agreed.

With no further business to discuss, meeting was adjourned at 9:20 pm, motioned Sheppard, seconded Miletta.

Ruth Dawson, Clerk

Monday December 9, 2013
Regular Monthly Meeting

Regular monthly meeting of the Lawrence Township Committee called to order at 7:30 pm as advertised and held in accordance with the Open Public Meetings Act. members present: Miletta, Sheppard, Bowman.

Following the flag salute, minutes of the November 7th meeting was approved, motioned Miletta, seconded Sheppard, unanimous vote. Reports for the month of November accepted, motioned Sheppard, seconded Miletta unanimous vote.

Resolution 2013-60 Authorizing 2013 budget transfer, \$1,469.20 from Convenience Center Other Expense to Convenience center Salary and Wage approved, motioned Sheppard, seconded Miletta unanimous vote.

Resolution 2013-61, Chapter 159 insertion of appropriation in the 2013 adopted budget: \$126,000.00, Reconstruction of Jackson Avenue approved, motioned Miletta, seconded Sheppard, unanimous vote.

2013 Municipal Alliance Grant extension/amendment approved motioned Sheppard, seconded Miletta unanimous vote, Resolution 2013-62. Clerk advised that it was necessary due to conversion from calendar year to state fiscal year.

Subordination of Mortgage Lien (due to Housing Rehab Program) to E. Mortgage Management LLC for 144 Maple Avenue, \$11,430.00 Resolution 2013-63 and \$8,000.00 Resolution 2013-64, approved, motioned Sheppard, seconded Miletta, unanimous vote.

Ordinance No. 2013-374, Amending Construction Code Fees, approved on first reading motioned Sheppard, seconded Miletta, unanimous vote. Public hearing for final adoption will take place at the year end meeting scheduled for December 30, 2013.

Ordinance No. 2013-375, Prohibiting Smoking in Parks and Recreation Area's and Establishing Penalty for Same was approved on first reading with public hearing set for the regular meeting of January 13, 2014, motioned Miletta, seconded Sheppard, unanimous vote.

Proposals received for demolition of 361 Main Street reviewed:

Jonathon Hand Excavating	4,500.00	excluding asbestos
Arbrisco Enterprises	7,769.80	
Beaver's Tree Service	8,500.00	
Port Norris Construction	14,500.00	
Wright's Lawn Service	17,600.00	

Motioned Sheppard, seconded Miletta, unanimous vote that demo be awarded to Arbrisco Enterprises.

Payment of additional vouchers authorized, motioned Sheppard, seconded Miletta, unanimous vote.

Land sale, block 150 lot 13 to Elizabeth Cothran for 4,000.00 confirmed, motioned Miletta, seconded Sheppard, unanimous vote.

Correspondence received from Army Corps of Engineers regarding proposed study of coastal areas to determine potential for possible projects for beach restoration, placement of dunes and bulkheads. As Bay Point qualifies for study, they are requesting a letter that Lawrence Township was impacted by flooding, shoreline erosion and threatened infrastructure as a result of Hurricane Sandy. Letter will be sent requesting participation in study, motioned Sheppard, seconded Miletta, unanimous vote.

Floor opened for public comments. Receiving none, closed

Regular meeting closed for executive session at 8:00 pm, motioned Sheppard, seconded Miletta unanimous vote, to discuss personnel and contract negotiations, with no action to be taken.

Executive session:

Called to order. Committee met with Chuck Fralinger to discuss concerns with billing for tax map maintenance. Committee questioned volume and amount billed due to lack of Planning Board applications - no subdivisions the entire year. Mr. Fralinger explained that all deed changes (sent by assessor) are reviewed and any changes in legal description are made on the maps. He advised that not all municipalities maintain maps on a regular basis, which is fine, but when it comes time for a revaluation, its very costly and time consuming to get maps up to date. Committee having a better understanding, agreed it is wise to keep maps current. Also discussed with Mr. Fralinger was Committee's

dissatisfaction that survey work completed on Bay Point and Paris Roads did not include actual mark out of right-of-way. Mr. Fralinger commented that right-of-way is indicated on survey, but is not commonly staked out. Mr. Sheppard requested that it be marked out as property owners are questioning where line is. Mr. Fralinger agreed to have it done. Mr. Fralinger advised that fee schedule/rates for 2014 will remain the same for third year.

Committee also addressed billing concerns to Solicitor Seeley, who agreed that there were errors that occurred during a transition with his employees, but they were corrected once brought to his attention.

Executive session closed and regular meeting reopened at 9:15 pm, motioned Miletta seconded Sheppard. There being no further business to discuss, meeting was adjourned, motioned Sheppard, seconded Miletta.

Ruth Dawson, Clerk