

Thursday April 9, 2015  
Workshop Meeting

Meeting called to order as advertised and held in accordance with the Open Public Meetings Act. Members present: Bowman, Miletta, Sheppard.

George Ripper, Supervisor of Public Works was present and updated committee on public works projects. Mr. Ripper also advised that he has requested and is waiting for quotes for grinding and removal of brush at Convenience Center.

Solicitor Seeley presented a draft specification for the Supplying, Hauling and Delivery of Rap DGA. Further consideration will be given upon determination of roads to be improved and adoption of bond ordinance funding same.

Brief discussion held concerning Stuart Estate and Cedarville Lake. Solicitor Seeley through both written correspondence and phone conversation, has made them aware that the Township and County can not bear the cost of necessary repairs to the dam and that it might be necessary to deed it back to the estate as per the revisionary clause in the deed, if the estate can not assist in funding the project. Mr. Seeley hopes to hear back from them soon and will keep the committee apprised.

Amendment to Cumberland County Improvement Authority Shared Services Agreement reviewed. The amendment replaces the "Derelict Housing Program" with the "Derelict Building Program" and gives the CCIA the discretion to waive municipal ownership requirement. The program is intended to provide assistance for emergency situations. Amendment approved, motioned Miletta, seconded Bowman, unanimous vote.

Group Health Benefits renewal quote reviewed. Current monthly premium is \$2,731.50, proposed increase of 245.30 for a total of 2,976.80. Cindi Bilsing, Farm Family Insurance will provide additional quotes/options for further consideration.

Employee Policy and Procedure regarding bereavement time reviewed. Up to five sick days can be used due to death of immediate family member. Clerk advised that in the past, up to five days of bereavement time had been allowed. Mayor Sheppard stated that with 12 sick days per year sick days should be used as per policy. Committee agreed and policy will be enforced in the future.

Payment of approved vouchers, excepting Miletta Bros. authorized, motioned Bowman, seconded Miletta, unanimous vote. Payment of Miletta Bros. vouchers authorized motioned Bowman, seconded Sheppard, with a yes vote received from Bowman and Sheppard, and abstained, Miletta.

Discussion held regarding land donations. Currently the cost for search, deed, etc. runs at about \$1,200.00 per donation. Solicitor Seeley suggested that an ordinance be

April 9, 2015  
Workshop Meeting continued

prepared establishing a fee for property owners who wish to donate. Committee agreed and it was decided that ½ or \$600.00 would be fair. Mr. Seeley will prepare the ordinance to be further considered at the regular meeting on April 13<sup>th</sup>.

Bond Ordinance prepared by CFO Mary Jane Lake for Improvements for Various Roads and Municipal Parking Lot Improvements in the amount of \$85,000 reviewed. Committee had wanted to include engineering for dam, but was advised by CFO that due to no planned construction, engineering fees could not be provided for in the ordinance. Mrs. Lake prepared a Resolution authorizing the allocation of capital improvement funds for engineering in the amount of \$16,840 which was reviewed and will be approved at the regular meeting. As these funds were originally budgeted for the purchase of a crew cab pick-up or support vehicle for the Fire Company, Mayor Sheppard suggested that the ordinance be increased by \$15,000 to include vehicle purchase. All agreed. Ordinance will be introduced at the regular meeting on April 13<sup>th</sup>.

With no further business to discuss, meeting adjourned at 9:35 pm, motioned Miletta, seconded Bowman.

---

Ruth Dawson, Clerk

Monday April 13, 2015  
Regular Meeting

Meeting called to order as advertised and held in accordance with the Open Public Meetings Act. Members present: Sheppard, Miletta, Bowman.

Following the flag salute, minutes of the March 5<sup>th</sup> and 9<sup>th</sup> meetings were approved, motioned Bowman, seconded Miletta, unanimous vote. Reports for the month of March accepted, motioned Miletta, seconded Bowman, unanimous vote.

Public hearing opened as advertised, Ordinance No. 2015-384, Calendar Year 2015 Model Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank. Receiving no public input the hearing was closed and the ordinance adopted, motioned Miletta, seconded Bowman, unanimous vote.

Resolution 2015-29, Authorizing that the Budget be read by title only at the time of the public hearing approved, motioned Bowman, seconded Miletta, unanimous vote.

Public hearing on 2015 Municipal Budget in the amount of \$1,800,454.54 opened as advertised. Auditor Fred Caltabiano presented a slide show presentation and provided

April 13, 2015  
Continued

hand outs of same. A four year comparison showed assessments down largely due to homes destroyed/damaged by "Sandy". A graph indicated revenue sources along with a five year comparison of schedule of revenues. State Aid has decreased \$86,954 since 2009 and State Pension Bill has increased \$10,765 since 2009. Also included was a five year comparison of budget, major appropriations and tax rates and local taxes. All present found the presentation to be very informative. Floor opened for public comments. Receiving no public input, the floor was closed and the budget adopted motioned Miletta, seconded Bowman, unanimous vote.

Public hearing, 2015 Salary Ordinance, No. 215-383 opened as advertised. Clerk announced that salaries increased 2% across the board for 2015, with no increase the prior year. Resident Rudy Badger questioned if the committeemen received raises also. Mayor Sheppard reiterated that all salaried increased 2%. Receiving no further comments, hearing was closed and the ordinance was adopted, motioned Bowman, seconded Miletta, unanimous vote.

Resolution 2015-30, Authorizing refund of 2013 tax overpayments in the amount of 494.28 to Jake Simon approved, unanimous vote, motioned Miletta, seconded Bowman.

Resolution 2015-31, Authorizing transfer of 2014 tax overpayments to 2015 approved, motioned Miletta, seconded Bowman, unanimous vote.

Resolution 2015-32, Authorizing cancellation of taxes on properties donated to the Township approved, motioned Bowman, seconded Miletta, unanimous vote.

Resolution 2015-28, Tax Identification Statement, certification of recycling tax paid in the amount of 3,572.85 approved, motioned Miletta, seconded Bowman, unanimous vote.

Mayor Sheppard was authorized to execute letter of agreement between the County and the Township for Municipal Alliance Grant in the amount of \$13,598.00 motioned Bowman, seconded Miletta, unanimous vote.

Ordinance No. 2015-385, Bond Ordinance Providing for Various Capital Improvements in and by the Township of Lawrence, Appropriating \$100,000 and Authorizing \$95,000 in Bonds or Notes: \$85,000.00 for Restoration of Various Roads and Improvements to Municipal Parking Lot and \$15,000 for the Acquisition of a Support Vehicle (crew cab pick-up) for the Fire Company approved on first reading motioned Miletta, seconded Bowman, unanimous vote. Further consideration for final adoption will take place following a public hearing to be held at the regular meeting of May 11, 2015.

April 13, 2015  
Continued

Resolution 2015-33, Authorizing the Allocation of Capital Improvement Funds for Preliminary Engineering for Cedar Lake Dam in the amount of \$16,840.00 approved, motioned Bowman, seconded Miletta, unanimous vote.

Public Works Supervisor had advised there was a delay in getting quotes for grinding of brush and debris and Convenience Center, action tabled motioned Miletta, seconded Bowman, unanimous vote.

Updated quote for purchase and installation of a workstation, server with back up from Lupton Enterprises in the amount of \$7,973.00 reviewed. Purchase approved motioned Miletta, seconded Bowman, unanimous vote.

Ordinance No. 2015-386, Ordinance to Establish Fee in the Amount of \$600.00 for a Land Donation approved on first reading, motioned Miletta, seconded Bowman, unanimous vote. Public hearing for further consideration will take place at the May 11, 2015 meeting.

Discussion held regarding bid specification for Purchase, Hauling and Delivery of Rap DGA for Various Road Improvements. Same will be prepared for bids to be received in June.

Floor opened for public comments:

Resident Lester Woody approached the Committee with complaints about New Road. The Road has deteriorated beyond patching. Committee is aware and will continue to look for grants for same.

Rudy Badger advised that perk test has been completed on his property for installation of a septic system, through the County Housing Rehab Program. Mr. Badger recently received approval from the Planning/Zoning Board to place a travel trailer on his property to used as his residence. The use is deed restricted and his current residential dwelling must be demolished. He advised that things are moving along.

With no other public input before the committee, meeting was adjourned at 8:20 pm, motioned Miletta, seconded Bowman.

---

Ruth Dawson, Clerk