

January 1, 2015  
Annual Reorganization

The Annual Reorganization meeting of the Lawrence Township Committee was called to order at noon as advertised and held in accordance with the Open Public Meetings Act. Present: Sheppard, Miletta, Bowman.

First order of business: Solicitor Thomas Seeley administered the Oath of Office to Committeeman re-elect Elmer "Skip" Bowman. Clerk advised all in attendance that this is the 13<sup>th</sup> time Committeeman Bowman has received the Oath of Office. His first appointment was in 1982 for a three year term. In 1986 and 1987 he served one year terms, and has served three year terms, consecutively since 1988, for a total of 32 years.

Floor opened to receive nominations for the position of Mayor. Committeeman Bowman nominated Mr. Sheppard to the position of Mayor, and Mr. Miletta Deputy Mayor. With no other nominations received, Mr. Sheppard will serve as Mayor, motioned Bowman seconded Miletta, unanimous vote, and Mr. Miletta will serve as Deputy Mayor, motioned Bowman, seconded Sheppard, unanimous vote.

Resolutions 2015-1 through 2015-7 presented on consent agenda, and approved in one action motioned Bowman, seconded Miletta, unanimous vote:

Resolution 2015-1, Establish Meeting dates and times, Regular Meetings will be held on the second Monday of each month, 7:30 pm, Workshop Meeting, the Thursday before the Regular Meeting at the same time excepting when the second Monday shall fall on a holiday, the Regular Meeting shall precede the Workshop Meeting.

Resolution 2015-2, Establish interest rate on delinquent taxes, 8% per annum on the first \$1500.00 of delinquency, and 18% per annum on any amount in excess of %1500.00, and granting a grace period of 10 calendar days.

Resolution 2015-3, Designate Official Newspapers: South Jersey Times, Daily Journal and the Press.

Resolution 2015-4, Designate Official Depositories: Colonial Bank FSB of Cedarville and TD Bank North of Bridgeton.

Resolution 2015-5, Establish Purchasing Procedures: Any purchase over \$500.00 must be approved in advance by the Township Committee.

Resolution 2015-6, Authorizing the Tax Collector to conduct a tax Lien Sale for 2014 Delinquencies on or before December 31, 2015

Resolution 2015-7, Authorizing the Tax Collector to cancel any delinquency or overpayment under \$10.00

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Resolution 2015-8, Adopt Temporary Budget, 26.25% of 2014 Appropriations, \$337,319.15 approved, motioned Miletta, seconded Bowman, unanimous vote.

Resolution 2015-9, Authorizing Award of Professional Services Contract , without public bidding, for Auditing Services to Bowman & Co., amount not to exceed 30,500.00 approved, motioned Bowman, seconded Sheppard, unanimous vote.

Professional Services Contract, without public bidding, for Legal Services awarded to Thomas Seeley, Seeley Law Office, motioned Miletta, seconded Bowman, unanimous vote, Resolution 2015-10.

Resolution 2015-11, Authorizing Professional Services Contract to Colson & Gosweiler, without public bidding, for Insurance Carrier Services approved, motioned Bowman, seconded Miletta, unanimous vote.

Resolution 2015-12, Statutory Appointments approved, motioned Miletta, seconded Bowman, unanimous vote.

Committee Comments:

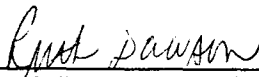
Both Mayor Sheppard and Deputy Mayor Miletta congratulated Committeeman Bowman on another term of office. Mr. Bowman stated that he has seen many good changes over the years, updated equipment for Fire Co., EMS and Public Works, but times are getting tougher with budget restraints.

Mayor Sheppard stated that he would like to see a new Public Works Garage built next to Firehouse. Deputy Mayor Miletta and Committeeman Bowman agreed.

Brief discussion held concerning ownership of Cedar Lake Dam. Solicitor Seeley is waiting for the title search, but preliminary research indicates that the Stuart Estate might be the owner, with the Township holding an interest similar to "a life estate" whereas the Township is responsible for the care and maintenance of the property and failure to maintain for a period of 5 years may result in the property being reverted back to the Stuart Estate. Discussion will continue following receipt of title search report.

Deputy Mayor Miletta presented second quote for Labor and material to install photo eyes on Firehouse overhead doors, as opposed to safety edges. South Jersey Overhead Door proposal for same is \$3,300.00, Elmer Door. \$3,575.00. Motioned Miletta, seconded Bowman, unanimous vote that job be awarded to South Jersey Overhead Door.

With no further business to discuss, meeting adjourned at 12:35 pm, motioned Bowman, seconded Miletta,

  
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Ruth Dawson, Clerk

Monday January 8, 2015  
Workshop Meeting

Meeting called to order as advertised and held in accordance with the Open Public Meetings Act. Members present: Sheppard, Miletta, Bowman.

George Ripper, Supervisor of Public Works was present and updated Committee on current projects. Mr. Ripper advised that due to an issue with recent contract awarded for purchase of rock salt, he is unsure where to purchase, and with recent snowfall stock has been depleted. Clerk advised that a memo had just been received from the County Cooperative Contract Purchasing System that Oceanport would be supplying Solar Salt which did not meet bid specifications, and therefore any contracts awarded by participating municipalities should be cancelled, and a new award proposed by month end. Committee authorized Mr. Ripper to call around and issue purchase order to vendor that offered a fair price and could deliver material asap due to forecast for more bad weather. Also discussed was the need for repairs on Commodities building, installation of a heater and the possibility of Public Works storing equipment in an empty bay at that location. Committee agreed on repairs and requested that Mr. Ripper get a cost for installation of (used, currently in storage) heater in Commodities office.

Quotes for purchase and installation of computer workstations and server for Tax Collector and Assessors Offices reviewed:  
Premier Technology Solutions, LLC \$7,024.40 Lupton Enterprises 6,062.00  
Motioned Bowman, Seconded Miletta, unanimous vote that award be made to Lupton Enterprises for purchase and installation of two workstations for a total of 2948.00 (3,000.00 previously encumbered Dec. 2014) and further consideration be given for purchase and installation of server in the 2015 budget.

Payment of approved vouchers authorized motioned Miletta, seconded Bowman, unanimous vote.

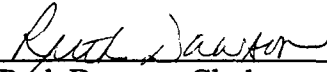
Brief discussion held in regard to Emergency Room bill for fireman injured while fighting a fire in Fairfield Township on December 31, 2014. The ER bill, 2698.73 in addition to bill for follow up with his family physician will be paid by the Township as opposed to workers comp insurance, motioned Bowman, seconded Miletta, unanimous vote.

Dates for budget work shop meetings set: January 22<sup>nd</sup> and 26<sup>th</sup>, meetings to begin at 5pm, motioned Miletta, seconded Bowman, unanimous vote.

Solicitor Seeley presented title search for Cedar Lake, which had just arrived and had not yet been reviewed by him. He will review same and make contact with the Frank Stuart Estate trustees. The Township is hopeful that the estate might partnership with the Township and County and maybe provide financial assistance in Cedar Lake Dam repairs.

Thursday January 8, 2015  
Continued

With no further business to discuss, meeting adjourned at 9:15 pm, motioned Miletta, seconded Bowman.

  
Ruth Dawson, Clerk

Monday January 12, 2015  
Regular Monthly Meeting

Meeting called to order as advertised and held in accordance with the Open Public Meetings Act. Members present: Sheppard, Miletta, Bowman

Following the flag salute, minutes of the December 4<sup>th</sup>, 8<sup>th</sup> and 29<sup>th</sup> meetings were approved, motioned Bowman, seconded Miletta, unanimous vote. Reports for the month of December accepted, motioned Miletta, seconded Bowman, unanimous vote.

Shared Services Agreement between the Township and the County of Cumberland for Engineering Services in regard to Cedar Lake Dam Structural Inspection Report approved, conditioned upon terms in letter from Solicitor Seeley to County Solicitor Ted Baker, that the County and Township will be equally held harmless, motioned Bowman, seconded Miletta, unanimous vote, Resolution 2015-15

2014 Budget transfer, \$1,600.00 from Buildings and Grounds Other Expense to Streets and Roads Other Expense, Resolution 2015-13, approved, motioned Miletta, seconded Bowman, unanimous vote.

Solicitor Seeley advised that numerous calls have been made to locate Trustees for Frank Stuart Estate in regard to Cedar Lake Dam ownership. He is hoping to have a call back within the next week.


Payment of additional approved vouchers approved, motioned Bowman, seconded Miletta, unanimous vote.

Contract recently awarded to Oceanport for purchase and delivery of rock salt rescinded, as instructed by the County Cooperative Purchasing System, motioned Miletta, seconded Bowman, unanimous vote. It was determined that product did not meet specifications. County will re-bid and advise of results for further consideration of the Township Committee.

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Continued

Brief discussion held regarding generator at Senior Center which was recently vandalized. All wires were ripped from the generator to the transfer switch. Genserv who services the generator will provide a quote to repair. Clerk instructed by Mayor to get a second quote from electrician Steve Walsh.

floor opened for public comment. Receiving none, meeting adjourned at 8:15 pm, motioned Miletta, seconded Bowman, unanimous vote.

  
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Ruth Dawson, Clerk