

Thursday October 10, 2013
Regular Monthly Meeting

Meeting called to order at 7:30 pm as advertised and held in accordance with the Open Public Meetings Act. Members present: Miletta, Sheppard, Bowman.

Ted Ritter, Bay Point Project Manager, was present and provided update: PPDR has been completed, waiting for confirmation from FEMA that all is in order. Draft letter requesting an extension for road work has been prepared, but may not be necessary. Contractor anticipates work being completed prior to October 31st deadline. Mr. Ritter has photo's and will prepare a photo file of all before and after pictures. DEP application for infrastructure will be completed and filed before October 31st. Mr. Ritter will continue to assist the Township with any necessary actions to close out project. Mayor Bowman thanked him for his assistance.

Brief discussion held concerning purchase of ambulance from Downe Township. Hold up is due to delay in USDA attorneys approval of documents (Purchase Agreement and Assumption of Grant Agreement). Updated information not available due to federal Government shutdown.

Note received from Wm Gosweiler, Colson & Gosweiler Insurance, resulting from a question posed by Committeeman Miletta, regarding life insurance coverage for volunteer Fire and EMS members reviewed. Mr. Miletta questioned if current policies covered loss of life occurred by any volunteer while responding to call. Mr. Gosweiler advised that there is no coverage, never has been. Application will be prepared for each entity to receive quote for further consideration.

Clerk questioned committee if a decision had been made to increase construction code fees beginning January 1, 2014, as Ordinance must be prepared. A meeting will be set up with David Dean, Construction Code Official, to review same along with review of draft ordinance provided by Mr. Dean regarding registration of Vacant Properties.

Proposed land sale list reviewed with minimum bids set. Motioned Miletta, seconded Sheppard, unanimous vote that clerk proceed and sale be authorized, to be held at the meeting of November 7th, Resolution No. 2013-56.

Certificate of Determination and Award for Bond Anticipation Note prepared by CFO Terry Delp presented as required by the Local Bond Law. Award made to Passaic Valley Water Commission : Principal \$293,500, 1.28% Maturity date 2/21/14. Certificated accepted, motioned Sheppard, seconded Miletta, unanimous vote.

Resolution received from CDC, Supporting Efforts to Extend Modern Telecommunications Infrastructure for Cell Phone, High Speed Internet and Cable Television Service reviewed, then adopted, motioned Miletta, seconded Sheppard, unanimous vote, Resolution 2013-57.

Public Hearing held as advertised, Ordinance No. 2013-372, Amending 2013 Salary Ordinance. Hearing opened motioned Sheppard, seconded Miletta. It was explained that the amendment was to insert wages/rate of pay for temporary laborers for Bay Point PPDR project. Receiving no questions or comments, hearing closed, motioned Miletta, seconded Sheppard, and adopted, motioned Miletta, seconded Sheppard, unanimous vote.

Ordinance No. 2013-373, An Ordinance Prohibiting Hunting at Cedarville Lake, Lawrence Township Recreation Area and Lummis Lake (AKA Cooler Pond) and establishing penalty for violation of same, approved on first reading motioned Sheppard, seconded Miletta, unanimous vote. Further consideration will be given following a public hearing to be held on November 7, 2013.

Resolution 2013-49 and 2013-50, Authorization to submit grant applications to the New Jersey Department of Transportation for reconstruction of Edgewood Avenue and Lummistown Road Section III approved, motioned Miletta, seconded Sheppard, unanimous vote.

Resolution 2013-51 Authorization to cancel liens and taxes on properties donated to the Township of Lawrence approved, motioned Miletta, seconded Sheppard, unanimous vote.

Various tax overpayments authorized to be applied to 2014, Resolution 2013-52 approved, motioned Sheppard, seconded Miletta, unanimous vote.

Memorandum of Understanding, establishing guidelines and regulations relating to applications and reimbursements for FEMA grants approved, motioned Sheppard, seconded Miletta, unanimous vote.

Lone bid received for Bay Point Rd. Phase II- Ricky Slade Construction, in the amount of \$59,116.70 reviewed. Certification of available funds noted, award made motioned Miletta, seconded Sheppard, unanimous vote.

Bid results for Reconstruction of Jackson Avenue reviewed:
Ricky Slade Construction \$88,796.00 Gerald Barrett LLC \$98,662.45
Asphalt Paving Corp. \$100,904.00
Funds certified as available, award made to Ricky Slade Construction, motioned Sheppard, seconded Miletta, unanimous vote.

Best Practices Worksheet prepared by CFO Teresa Delp, provided to Committee in advance for review. Brief discussion held, mainly in regard to eligibility for health benefits. Best Practices accepted/approved motioned Sheppard, seconded Miletta, unanimous vote

Resignation received from Donald Seifrit, CTA read and accepted with regrets, motioned Sheppard, seconded Miletta, unanimous vote. Clerk instructed to advertise for position.

Brief discussion held in regard to request by tax payer to waive interest on payment not received by tax office. The payment was made on August 28th through TD Banks website. Clerk confirmed with bank that although tax payer included PO Box on second address line, for some reason it was not printed on the check. Bank is looking into the situation. It was agreed by committee that no interest be waived as they did not want to set precedence.

Clerk advised that provisional employee (Public Works) hired in May, questioned his rate of pay. It was confirmed that provisional status in effect to December 31st, at which time permanent status will be considered with possible increase in salary, health benefits, etc.

Reports for the month of September accepted, motioned Sheppard, seconded Miletta, unanimous vote.

Payment of approved vouchers authorized, motioned Miletta, seconded Sheppard, unanimous vote.

Floor opened for public comment. Receiving none, meeting adjourned at 8:50 pm, motioned Miletta, seconded Sheppard.

Ruth Dawson, Clerk

Wednesday October 30, 2013
Special Meeting

A special meeting of the Lawrence Township Committee was called to order at 5:00 pm as advertised, and held in accordance with the Open Public Meetings Act. Members present: Bowman, Sheppard, Miletta. Purpose of the meeting was to review Construction Code permit fees, expenditures and appropriations.

Due to cost of operating the Construction Office, Committee previously considered consolidating or entering into a shared service agreement for Construction Code Services. David Dean, Construction Code Official was present and advised that he, Gary Wallen, Electrical & Fire Inspector and Wayne Shelton, Plumbing Inspector were willing to take a 20% decrease in salary to keep the office local. Also reviewed in detail was a spread sheet prepared by Mr. Dean with comparison of permit fees from various municipalities in the County. All agreed that Lawrence fees were extremely low and needed to be increased. Mr. Dean will review and draft a fee schedule for committee review. All present were hopeful that decreased cost and increased revenues will allow the office to remain local.

Brief discussion held regarding reconstruction of Bay Point Rd, Phase I and II. Mr. Sheppard suggested that additional DGA be laid to create a small shoulder along the edge of the roadway and to establish a turn around at the pump house and at the very end of Paris Road. Work to be performed by Township Public Works Employees assisted by Mr. Sheppard's employees and equipment. Clerk will contact Engineer Stephen Nardelli in regard to mark out of right of way.

With no further business to discuss, meeting adjourned at 6:35 pm, motioned Miletta, seconded Sheppard.

Ruth Dawson, Clerk