

Thursday November 10, 2016  
Workshop Meeting

Meeting called to order as advertised and held in accordance with the Open Public Meetings Act.  
Members present: Sheppard, Bowman. Absent- Miletta.

George Ripper, Supervisor of Public Works was present and updated committee on current projects. Warning letter received from the County Health Dept. regarding recent inspection and violation at the Convenience Center reviewed. The item of non-compliance was the storage of concrete on the ground. Mr. Ripper suggested that existing concrete be delivered to South State in Fairfield Township, a recycling facility, and that concrete/brick/block and asphalt no longer be accepted. Further consideration will be given at the regular meeting on Monday Nov. 14<sup>th</sup>. Also discussed was the removal of approximately 600 tires from dump site on French Avenue, disposal fees to be paid through the Township's CCIA abatement account and Clean Communities.

Clerk advised that request for proposal to grind stumps and limbs and remove all debris at Convenience Center were mailed in October to David Gates, Inc., Arbrisco Enterprises and SJAP Naturalink, but no quotes were received. RFP's will be sent again to be received at the December workshop meeting.

Draft shared services agreement received from the County for use of property and maintenance of emergency communication tower reviewed. Committee expressed concerns with #2 listed in the agreement which states that the "County shall allow Lawrence to install antennas on said emergency communications tower for the use of public safety and public works at the expense of the Township". Committee agreed that the County should be responsible for the installation and maintenance of any equipment on the tower, equipment purchased by the Township. Solicitor Seeley will discuss same with County Solicitor, Mr. Baker.

Clerk provided committee with copies of health benefit changes, effective January 1<sup>st</sup>, for their review. Further consideration will be given prior to current plan renewal, which is June 1, 2017.

A copy of the CY 2016 Best Practices Worksheet was distributed by the clerk for Committee review. Clerk advised of issues whereas a few questions did not pertain to Lawrence Township, but N/A was not an option to answer. Committee was satisfied with answers on survey which will be acknowledged at the regular meeting on Nov. 14<sup>th</sup>. One question that dealt with employee outside employment/conflict of interest that was answered in the negative discussed. Solicitor Seeley will prepare draft amendment to Employee Policy for further review of the Township Committee.

Payment of approved vouchers authorized, motioned Sheppard, seconded Bowman, unanimous vote.

Brief discussion held concerning EMS Roof project. Construction Code Official David Dean did final inspection and said all was well, great job by Wilhelm Roofing. The issue Mr. Dean had is that a hole was drilled to run piping by refrigeration contractor and it was not sealed properly. Mr. Sheppard instructed Public Works to resolve.

With no further business to discuss, meeting adjourned at 8:45 pm, motioned Bowman, seconded Sheppard.

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Ruth Dawson, Clerk

Monday November 14, 2016  
Regular Meeting

Meeting called to order as advertised and held in accordance with the Open Public Meetings Act. Members present: Bowman, Sheppard. Absent: Miletta.

Minutes of the October 8<sup>th</sup> meeting approved, motioned Sheppard, seconded Bowman, unanimous vote. Reports for the month of October accepted, motioned Sheppard, seconded Bowman, unanimous vote.

No action taken on Shared Services Agreement between the Township and County regarding emergency communications tower site. Solicitor Seeley has not yet reached out to County Solicitor to discuss items of concern.

Ordinance No. 2016-395, An Ordinance Granting Renewal of Municipal Consent To Comcast of South Jersey LLC to Construct, Connect, Operate and Maintain a Cable Television and Communications System in the Township of Lawrence approved on first reading, motioned Sheppard, seconded Bowman. Further consideration for final adoption will follow a public hearing on the ordinance, to be held at the regular meeting on December 12, 2016.

Correspondence received from the Cumberland County Cooperative Purchasing System regarding a one year extension on current contract awarded to Garden State Highway Products for purchase of traffic signs and supplies reviewed. Committee agreed to participate with extension, approved, motioned Sheppard, seconded Bowman, unanimous yes vote.

Governing body acknowledged receipt and review of completed and filed 2016 Best Practices Inventory motioned Sheppard, seconded Bowman, unanimous vote.

Resolution 2016-53, authorizing necessary budget transfers approved motioned Sheppard, seconded Bowman, unanimous yes roll call vote. Transfers:

7,500.00	from Unemployment to Buildings and Grounds Other Expense
202.74	from Financial Administration to Interest on Bonds
262.06	from Administrative and Executive Other Expense to Insurance

Resolution 2016-54 Process 2016 tax overpayments approved, motioned Sheppard, seconded Bowman, unanimous vote.

Payment of additional approved vouchers authorized, motioned Sheppard, seconded Bowman, unanimous vote.

Brief discussion held regarding concrete/bricks accepted and stored at Convenience Center. Public works will dispose of stockpile. Committee decided that concrete and asphalt products will no longer be accepted, effective immediately, motioned Sheppard, seconded Bowman, unanimous vote.

Deputy Mayor Bowman opened the floor for public comment. Resident Willie McCoy, 51 Mulford Avenue approached the committee to express concerns he has regarding his granddaughter walking to and from school. Mr. Sheppard suggested that she walk from her home along the shoulder then cross at the Senior Center where there are sidewalks. Mr. McCoy stated that there is no crossing guard to cross her, and if she were to cross at her home there is no shoulder along the road way. Mr. Bowman suggested that public works scrape along the road to open up shoulder. Mr. McCoy stated that a child the same age and resides next to the post office (which he feels is a comparable distance) does ride the bus. Committee suggested that Mr. McCoy approach the School Board with concerns. Mr. Bowman agreed that it is a safety issue and instructed clerk to advise him of date of next school board meeting which he plans to attend.

With no other business to discuss, meeting adjourned at 7:55 pm, motioned Sheppard, seconded Bowman.

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Ruth Dawson, Clerk

