

MINUTES OF REGULAR MEETING
February 13, 2023
7:00 PM

Call to Order - Meeting called to order as advertised and held in accordance with the Open Public Meetings Act.

Pledge of Allegiance - led by Mayor Miletta.

Roll Call: Mayor Miletta, Committeemen Bowman and Tisa. Others present: Mr. Seeley, Township Solicitor and Karrie Hulitt, Acting Clerk

Approval of Minutes – January 5, 2023 and January 9, 2023 - On motion of Committeeman Bowman and seconded by Committeeman Tisa, unanimously carried.

Payment of Bills – On motion of Committeeman Tisa and seconded by Committeeman Bowman to approve the bills for payment, unanimously carried.

Zoning Officer Reports for January 2023. On motion of Committeeman Tisa, seconded by Committeeman Bowman to approve the reports as presented, unanimously carried.

CONSENT AGENDA - All matters listed under Consent Agenda, are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. (Resolutions 2023-16 – 2023-20) Committeeman Bowman motioned to approved the following resolutions, seconded by Committeeman Tisa, unanimously carried.

- Resolution No. 2023-16 – Authorizing Bank Signatories
- Resolution No. 2023-17 – Authorizing a Shared Service Agreement by and Between Downe Township and Lawrence Township for Tax Collector Services
- Resolution No. 2023-18 – Appointment of Office of Emergency Management Deputy Coordinator
- Resolution No. 2023-20 – Cancelation of property taxes for property acquired by Lawrence Township

Committee Comments- Mayor Miletta thanked the County Commissioners for opening would Grove Street. Committeeman Bowman indicated that the Historical Building is opening soon.

Public Comment - On motion of Mayor Miletta, second by Committeemen Bowman and Tisa to open the public comment, unanimously carried. Mr. James Eisinger, of 131 Factory Road addressed the Committee regarding his concerns, which he had previously placed in writing, regarding the noise at the property located at 114 Factory Rd and the individuals living in the garage located at 184 Factory Rd. He believes this is an unregistered rental property. Wayne Shelton outlined the process to address Mr Eisinger’s concerns. Violations notices will be issued. Mayor Miletta also stated that he would speak to the Station Commander at the State Police Barracks regarding the response Mr Eisinger received when he called them for assistance.

Mr. Woody, from the Commodities building advised the roof is still leaking. Mayor Miletta questioned if Streets and Roads had patched the leak with Mr. Woody responding it did not work. Mayor Miletta indicated quotes will be pursued for the Commodities Building and the old side of the Fire Hall which

also needs repair. Kevin Scarlato 3778 Cedarville Rd had a concern regarding two (2) trailers, which appear to be lived in, on 3790 Cedarville Rd and questioned whether they were registered rentals. He was advised to place his concern in writing and submit it about two trailers on property that seem to be lived in that probably not registered rentals. He was advised to place his concern in writing and submit it to the office so the proper officials can address the issue. There being no further comment forthcoming on the motion of Skip Bowman seconded by John Tisa to close the public comment, unanimously carried.

At this time, on motion of Committeeman Bowman, seconded by Committeeman Tisa to approve the following resolution, unanimously carried.

Resolution No.2023-19 Authorizing a Closed Session for the Purpose of Personnel

Adjournment - On Upon return to open session there being no further business to come before the Township Committee, on motion of Mayor Miletta, seconded by Committeeman Tisa to Adjourn, unanimously carried.

Respectfully submitted,

Karrie Hulitt, Acting Clerk