

Thursday August 8, 2013
Workshop Meeting

Meeting called to order as advertised and held in accordance with the Open Public Meetings Act. Members present: Miletta, Sheppard, Bowman.

Ted Ritter, Bay Point Project Manager provided update on demolitions. Three homes are down with the fourth and final scheduled for 5 am the following morning. Mr. Ritter requested that contractor, Jonathon Hand Excavating be paid 90% of contract based on job completed, payment approved pending FEMA approval motioned Sheppard, seconded Miletta, unanimous vote. Mr. Ritter advised that drawing for Bay Point Road reconstruction previously sent to Cindy Randazzo, DEP, had been misplaced and was sent a second time, electronically and by mail. With the October 31 deadline approaching, Mr. Ritter will reach out to both DEP and FEMA to get approvals for road work Discussion held regarding improvements to Paris Road. It was decided that Stephen Nardelli, Engineer should move forward with design for Paris Road to improve to it's pre storm condition, and prepare specifications for Phase I, Bay Point Road reconstruction motioned Sheppard, seconded Miletta, unanimous vote. With Demolitions almost completed, Mr. Ritter will be moving forward with Private Property Debris Removal (PPDR) specifications. With vegetation growth heavy, Public Works will mow to assist in locating and removal of debris. In other business, Mr. Ritter as Safety Director advised that extension for correction of PEOSH violations was granted with a August 24th deadline. He advised that Mike Day CPWM has corrected most violations and has scheduled required training. He will assist Mr. Day in getting required paperwork in order, but feels that Mr. Day has the situation under control.

David Dean, Construction Code Official met with Committee to discuss strategy to maintain Construction Office on local level. Committee is in first stages of discussions with other municipalities through the CDC to either establish a regional construction office or enter into a shared services agreement. Mr. Dean proposes to cut salaries 20%, increase permit fees and possibly resume Zoning/Enforcement Officer duties in an effort to cut losses. Further consideration will be given following additional research, meetings and financial analysis to determine feasibility of shared services or regionalization.

Correspondence received from the CDC regarding request for letter of support urging the Freeholder Board to follow through on it's commitment to build a new building in Bridgeton to house the County's Social Services Agency, moving it from Vineland, was reviewed. Following a brief discussion, no action was taken.

Building Custodian position discussed. Current Custodian Virginia Shull will be retiring effective September 1. Public works employee Lynn Gomez has requested to fill the position. Ms. Gomez will begin August 19th, motioned Miletta, seconded Sheppard unanimous vote.

Quotes for demolition of 65 Maple Avenue reviewed:
Arbrisco Enterprises Inc. 5,800.00 JPC Farms Inc 6,500.00 Port Norris Const. 6,800.00

Clerk advised funds provided by Bond Ordinance for Various Capital Improvements. Motioned Miletta, seconded Sheppard unanimous vote that contract be awarded to Arbrisco Enterprises Inc.

Payment of approved vouchers authorized, motioned Sheppard, seconded Miletta, unanimous vote.

Discussion held regarding purchase of Downe Townships Ambulance. Bond ordinance will be prepared and introduced at the regular meeting of August 12, 2013.

Maintenance issues at Cedarville Lake Dam and spillway discussed. Previous discussions were held with County Engineer Doug Whitaker who was to get a plan together for joint project with Township to address issues. Clerk instructed to contact Mr. Whitaker for status.

Meeting closed to discuss matters of personnel at 8:50 pm, motioned Miletta, seconded Sheppard.

Executive session called to order. Employment applications reviewed for Public Works and Crossing Guard positions. It was discussed that Public Works employees should no longer provide crossing duties as it interferes with scheduling of projects. Also discussed was custodian position: 10 hours per week cleaning, 10 hours outside maintenance and 20 hours per week operating the Convenience Center. Ms. Gomez may also be called for plowing of snow if necessary. With moving duties from one department to another, budget appropriations need to be reviewed..

Executive session closed and the regular meeting reopened at 9:35 pm, motioned Sheppard, seconded Miletta.

Clerk instructed to advertise for crossing guard positions, motioned Sheppard, seconded Miletta unanimous vote. With no further business to discuss, meeting adjourned motioned Miletta, seconded Sheppard.

Ruth Dawson, Clerk

Monday August 12, 2013
Regular Monthly Meeting

Meeting called to order at 7:30 PM as advertised and held in accordance with the Open Public Meetings Act. Members present: Miletta, Sheppard, Bowman. Minutes of the July 8th meetings approved motioned Sheppard, seconded Miletta unanimous vote. Reports for the month of July accepted, motioned Miletta, seconded Sheppard, unanimous vote.

Resolution 2013-43, Imposing lien on 214 Main Street in the amount of 1,705.00 for boarding/securing and mowing, approved, motioned Miletta, seconded Sheppard, unanimous vote.

Resolution 2013-44, Authorization to refund tax overpayment in the amount of 359.94, block 4 lot 2.04 approved, motioned Sheppard, seconded Miletta, unanimous vote.

Resolution 2013-45, Authorization for the Tax Collector to move numerous tax overpayments on various properties owned by Michael Coombs approved, motioned Miletta, seconded Sheppard, unanimous vote.

Ordinance No. 2013-370, amending 2013 Salary Ordinance No. 368 to insert the following: Bay Point Project Manager 25.00 per hour, and Safety Director 25.00 per hour, approved on first reading motioned Sheppard, seconded Miletta, unanimous vote. Public hearing for final adoption will be held at the regular meeting scheduled for September 9, 2013.

Bond Ordinance, No. 2013-371 in the amount of 60,000 for purchase of Ambulance approved on first reading, motioned Miletta, seconded Sheppard, unanimous vote. Public hearing for final adoption to take place at a special meeting to be held August 29, 2013 at 7:00 pm..

Authorization to pay Jonathan Hand Excavating balance of 8,805.00 due for Bay Point Demolitions within week of completion of project given, motioned Sheppard, seconded Miletta, unanimous vote.

Meeting closed for executive session at 7:50 pm to discuss matters of personnel with no action to be taken.

Executive session:

Called to order at 8:00 pm. Committee met with Mike Day, CPWM to discuss duties and operations of Public Works Dept. Public Works employee Lynn Gomez will be moved to Building Custodian Position with her schedule to be 10 hours per week, Custodian work, 20 hours per week Convenience Center Attendant, and 10 hours per week outside Maintenance at Municipal Building, Senior Center and Fire House. Mr. Day provided an update on PEOSH violations. All issues have been addressed and Hazard Communication (Right to Know) has been scheduled for Sept. 16th. Committee suggested that Rudco, Inc. be contacted to provide training on compactors at Convenience Center. Also discussed was the need to have safety meetings with Public Works employees on a weekly basis. Mayor Bowman will provide materials. Committeeman Miletta suggested that a list of qualified Firemen be made to assist in any snow event to provide additional manpower should the need arise. Mr. Day was advised that as supervisor, he is to be first responder for any emergent situation. Also discussed was the need to change working hours of Public Works employees, who now begin at

6AM, to 7AM which is when Mr. Day clocks in. The need for maintenance and debris removal around lake, dam and spillway discussed.

Executive session closed and the regular meeting reopened at 9:25 PM, motioned Sheppard, seconded Miletta. With no further business to discuss, meeting adjourned motioned Miletta, seconded Sheppard.

Ruth Dawson, Clerk

Special Meeting
Thursday August 29, 2013

A special meeting of the Lawrence Township Committee was called to order at 7pm as advertised and held in accordance with the Open Public Meetings Act. Members present: Bowman, Sheppard, Miletta. Purpose of the meeting: hold public hearing on Bond Ordinance No. 2013-371, Appropriating 60,000.00 for the purchase of ambulance, and any other business deemed necessary.

Public hearing, opened as advertised. Receiving no public input, the hearing was closed and Ordinance No. 2013-371, Appropriating 60,000.00 for purchase of ambulance was finally adopted, motioned Miletta, seconded Sheppard, unanimous vote.

Resolution 2013-46, appointing Gordon Gross (Maurice River Township Construction Code Official) Acting Construction Code Official in the absence of David Dean, approved, motioned Miletta, seconded Sheppard, unanimous vote.

Grace period extended on third quarter tax installment to August 30, 2013, Resolution 2013-47, approved, motioned Miletta, seconded Sheppard, unanimous vote.

Ted Ritter, Bay Point Project Manager was present and provided information regarding Memorandum of Understanding agreement requested by County Office of Emergency Management which relates to applications for grants under FEMA Public Assistance and Hazard Mitigation programs for presidentially declared major disasters. Mr. Ritter advised that failure to enter into the agreement would jeopardize current applications for reimbursement of expenditures regarding "Sandy" in addition to future grant programs. Committee agreed that executing agreement would restrict options regarding future projects in any flood plains, wetlands or hazard mitigation projects. Mr. Sheppard suggested that Mr. Ritter gather additional information from FEMA, for further consideration. Motioned Sheppard, seconded Miletta, unanimous vote that action to approve MOU be tabled at this time.

With no further business to discuss, meeting adjourned at 8:20 pm, motioned Miletta, seconded Sheppard.
